

## HOW TO CREATE A BLOG IN EDUBLOGS

### 1. EMAIL ADDRESS

We will be using Edublogs.org to make a blog. You could create an email address in Gmail specifically for this blog and its comments etc. Otherwise use your normal email address. Fill in the record on the table as you go along, so that everything is clear.

<b>Email details</b>	Fill in the details below:
Your Gmail email address	Example – fionabeal@gmail.com
Your Gmail password	Whatever you have chosen
<b>Blog details</b>	
The blog address	<a href="http://fionabeal.edublogs.org">http://fionabeal.edublogs.org</a>
The password	XXXXXXXXXX (It will be sent to your email address)
The blog name	Example – Fiona’s blog

### 2. NOW CREATE THE BLOG

- Open the internet and ask Google for *Edublogs.org*
- When the page opens choose *Edublogs – teacher and student blogs*
- Click on *Sign up here*.
- Choose a *username*.
- For *email address* use your chosen address.
- Tick *I agree* and tick *Gimme a blog* and then press *Next*
- For your *blog domain* it will be your *username* followed by *.edublogs.org* (e.g. *fionabeal.edublogs.org*)
- Give your blog a name (e.g. Fiona’s blog).
- Follow the rest of the prompts. Write down in the table above the proper blog address which now has *http://* in front of it (e.g. <http://fionabeal.edublogs.org>)

### 3. HOW TO WRITE YOUR FIRST POST TODAY

- When you write something in a blog it is called a *post*. (You have to sign in to the blog with your username and password first to be able to write). Look for the words *Meta and then Log* in down the side of your blog.
- The dashboard will open. Click on *Posts* and then *Add new*
- Write a title and then go to the writing part again and write a few sentences.
- When you have finished click on *PUBLISH*.
- Look at *PREVIEW* to see what your post looks like

### 4. HOW TO ADD A PICTURE

It is great to be able load a picture from your computer if you want to. Pictures are usually stored in the section of your computer called *My Pictures*.

- After you have written your post click on the little grey block above your writing next to the words *Add media*. When you point to it is says ‘*Add an image*’



- b) Click on it and it takes you to a new place called *Add media files to your computer*.
- c) Click on the left where it says *Add an image from your computer*
- d) Click on *Browser upload* and then on *Browse*. It will take you to *My Pictures* on your computer.
- e) Choose your photo. Click on *Open*. After that click on *Upload*. Follow the prompts and you will see your picture in your post.

## 5. HOW TO GET INTO YOUR BLOG ON ANOTHER OCCASION

We are assuming that you want to open your blog on another day.

- a) Open the Internet.
- b) Delete the address up to the *http://*
- c) Write in your blog address (which you should have recorded previously).  
For example; <http://fionabeal.edublogs.org>
- d) When it opens, if you want to write something follow the directions above under 3..

HAVE FUN!!