Steps to Cyber Safety Checklist

Teaching your students the following steps can help keep them and their information safe in online spaces:

- [ ] **Avoid Sharing Information**
  Personal information shared online can put students' digital and physical safety at risk.

- [ ] **Create Strong Passwords**
  Longer and more complex passwords are vital to keeping online accounts and information secure.

- [ ] **Read Privacy Policies**
  Web site privacy policies reveal what information is collected by a Web site and what it does with the information it collects.

- [ ] **Adjust Privacy Settings**
  Privacy settings should always be set at the strictest possible levels to prohibit strangers from accessing personal information.

- [ ] **Evaluate Web Site Quality**
  Learning how to evaluate a Web site can help students decide whether online information is reliable and can be trusted.

- [ ] **Be Wary of Chat Rooms**
  Students should be extra cautious when interacting with strangers in Web site and game chat rooms.

- [ ] **Avoid Online Offers**
  Online offers displayed in pop-up windows or in emails from unknown senders can be tempting, but they should be avoided.

- [ ] **Keep Adults Informed**
  Students do not have to navigate the digital world alone and should feel comfortable sharing their online experiences with a trusted adult.

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