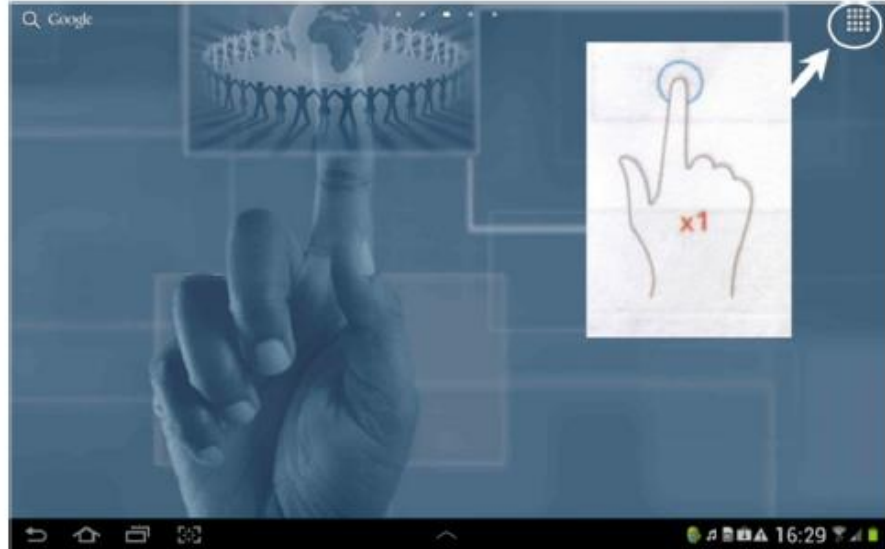


# How to scan and create a QR code (using Quickmark)

A QR Code is a matrix barcode (or two-dimensional code), readable by QR scanners, mobile phones with a camera, and smartphones. It contains information like text, website url or contact details. When you scan the code it will reveal the information on your cell phone, so you do not need to type anything!

## How to scan a QR Code:

1. Click on the **Apps page icon** to go to the apps screen. Swipe your finger to go to the correct screen if necessary.



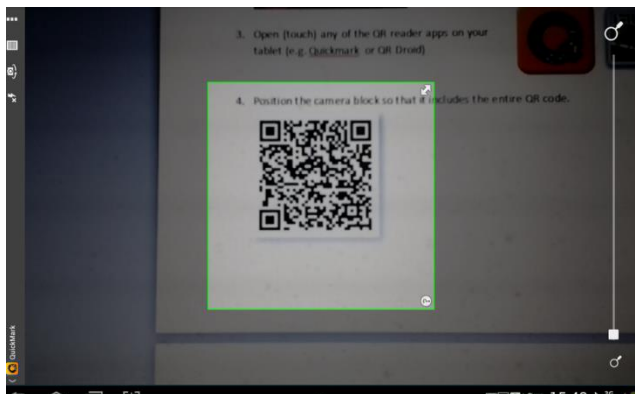
2. Touch on the apps menu on the top right of the apps screen.



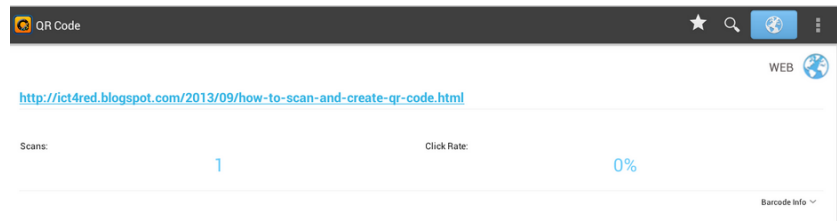
3. Open (touch) any of the QR reader apps on your tablet (e.g. Quickmark or QR Droid). We have used Quickmark. If you do not have it installed, please do that 1<sup>st</sup>. See **How to install apps** tutorial.



4. Position the front camera so that it includes the entire QR code within the boundaries of the block window.
5. When the QR reader recognise the code, you will hear a sound telling you that it has read the code and display the relevant text/Url/contact details/information.

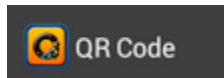


- The previous QR code should show you the website address:  
<http://ict4red.blogspot.com/2013/09/how-to-scan-and-create-qr-code.html>

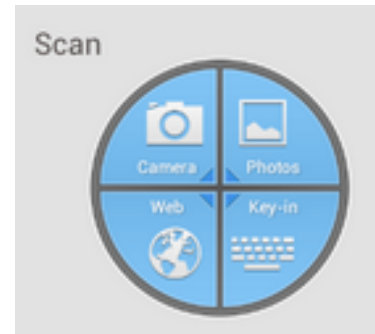


If you click on the URL address, it will take you to the ICT4RED blog page.

- You can also scan QR codes from the app homepage by clicking on the **Quickmark Logo** in the top left hand corner.

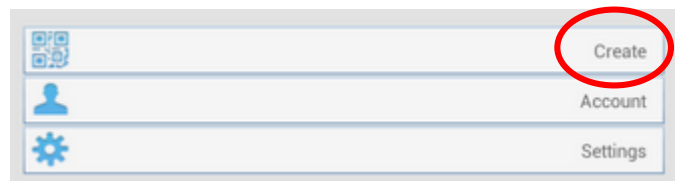
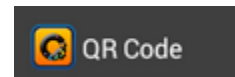


- Press on the relevant choice depending in what format the QR code is in.



### How to create a QR code

- Press on the **Quickmark logo** menu on the top left hand corner to return to the app homepage.
- Press on **Create**. You will see the creation page.



- Depending on what you want to include in the QR code, select the relevant option and complete the information fields:

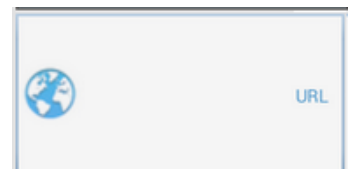
- Application:** If you want to share an app with someone.



- Contact:** You can search for anyone in your contact list and create a QR code from their details. When scanned it will import the address into their address book.



- Url:** it will show you all the URLs that you have browsed recently or you can type a new URL, which will take the user of the qr code directly to the relevant webpage.



- Email:** Click on the email that you want to turn into a qr code or type it in by selecting the keyboard in the top right of the screen.



Complete the subject and the message → **Done**. When someone scan it, it will send an email to the person.

- Phone: Choose the contact whose details you want to turn into a QR code and press on it → done. Scanning it will open the phone choices.
- SMS: it will open their sms programme on scanning
- Clipboard: It will display whatever you copied onto your clipboard last
- Free Text: You can insert any text that you want to display e.g. Lion.
- Location: when scanned, they can open a geographical location on their GPS
- Wifi: People can scan the code to be logged into the wifi.
- My Profile: You contact details.



2. Once you press **Done**, it will display a QR code.



3. You can set the size of the QR code by pressing on the size button (Large, Fit, Medium, Small)

4. You can also **share** the QR code via email, Bluetooth and to other apps.



5. You can save the QR code as a picture in your gallery to scan later.

6. As you will be using this app often it is a good idea to place it on your Home screen by pressing down on it and moving it into a suitable position.

